

# Staff Burnout Scorecard

Date:

a) Statement of Purpose:	
b) Assessment Subject:	
<b>Assessment Variables and Scores:</b> Assign an assessment score to each of the following variables according to the criteria listed to the right:	
	<ul style="list-style-type: none"> <li>• 1 point = no perceived problems.</li> <li>• 2 points = minor problems perceived.</li> <li>• 3 points = noticeable problems perceived.</li> <li>• 4 points = significant problems perceived.</li> </ul>
c) Attendance	
d) Productivity	
e) Performance	
f) Attention to Detail	
g) Procrastination	
h) Relationships	
i) Attitude	
k) Perceptions	
Total Score:	

l) Analysis:

m) When did these burnout problems begin?

n) Was the onset      slow or      sudden?

o) What impact has been felt on projects, operations and/or services?

p) What steps have been taken?

q) What are the next steps?

Prepared By: